

Management Accountant – City of London (Moorgate)

Description The Role

Accountancy Capital is recruiting a Management Accountant for an established, growing publishing and media business based in the City of London, close to Moorgate. The business is creating this role to strengthen its finance function. You'll report directly to the Finance Director and CFO, so you'll work closely with senior leadership and see how the business is run financially.

The role is full-time and hybrid. You'll be in the office five days a week for the first three months, which is designed to help you settle into the team and learn the business. After that, you'll work three days in the office and two from home. The client can offer an immediate start for the right candidate but will be flexible on timing.

This is a hands-on role covering the full management accounting cycle, from month-end close through reporting, cash, payroll and forecasting. It suits someone who likes a varied remit, enjoys being close to decision-makers, and wants to make a visible contribution to a small, capable finance team.

Responsibilities

- Own the month-end close process, including journals, accruals, prepayments and reconciliations, delivering accurate results to agreed deadlines
- Prepare monthly management accounts and reporting packs for the Finance Director, CFO and wider leadership team
- Carry out financial analysis, including variance analysis against budget and forecast, with clear commentary on performance and key drivers
- Maintain and reconcile the balance sheet, investigating and resolving issues promptly
- Prepare cash flow reporting and manage day-to-day cash, including bank reconciliations and short-term cash forecasting
- Process monthly payroll and handle related journals, reconciliations and liaison with payroll providers or HMRC as needed
- Support the annual budgeting process and regular reforecasts, building and maintaining the underlying models
- Manage the accounting for two sets of accounts, keeping reporting consistent and accurate across both
- Work with budget holders across the business, giving them financial insight and supporting better commercial decisions
- Help with year-end preparation and audit support, providing schedules and responding to auditor queries
- Find and implement process improvements to strengthen controls and make the finance function more efficient

Hiring organization
Accountancy Capital

Employment Type
Full-time

Beginning of employment
1st November 2026

Duration of employment
Perm

Industry
Publishing

Job Location
London, South East, United Kingdom

Working Hours
9-5

Base Salary
£ 50,000 - £ 55,000

Date posted
September 29, 2026

Valid through
31.10.2026

Qualifications

- Qualified or part-qualified accountant (ACA, ACCA or CIMA), or qualified by experience with a strong management accounts background
- Proven experience of owning month-end close and producing management accounts
- Strong balance sheet reconciliation skills and a thorough grasp of accruals-based accounting
- Experience of cash management and cash flow reporting
- Hands-on payroll processing experience, or a clear willingness to take it on
- Exposure to budgeting and forecasting, with confidence building and maintaining financial models
- Advanced Excel skills; experience with cloud accounting or ERP systems would be an advantage
- Excellent attention to detail, with the ability to explain financial information clearly to non-finance colleagues
- A collaborative, values-led approach. The business places real weight on cultural fit alongside technical ability
- Background from any sector is welcome; publishing or media experience is not required

Job Benefits

- Salary of £50,000–£55,000, depending on experience
- Hybrid working: three days in the office and two from home after the initial three-month period
- A newly created role with scope to shape processes and grow as the business develops
- Direct reporting line to the Finance Director and CFO, with strong exposure to senior leadership
- Central City of London office close to Moorgate, with excellent transport links
- A broad remit across the full management accounting cycle, well suited to career development
- A clear, structured three-stage interview process: phone screen, competency interview with the Finance Director, and a values-based interview with two directors

Contacts

This search is led personally by Adrian Lawrence FCA. Accountancy Capital are a leading [Management Accountant Recruiter](#).